



## Privacy Statement

For the purpose of granting you access to e-courses, the Directorate-General for Logistics and Interpretation for Conferences needs to process your personal data. This is done in accordance with REGULATION (EU) 2018/1725 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

- The controller is the European Parliament  
Directorate-General for Logistics and Interpretation for Conferences (DG LINC)  
Interpreter Support and Training Unit (ISTU). Person designated as being in charge of the processing operation: Mr Marcin FEDER  
Email: [LINC.training@ep.europa.eu](mailto:LINC.training@ep.europa.eu)
- **Purpose of the processing:**  
Offering access to e-courses to officials, accredited conference interpreters and students in the framework of a pilot project ending in December 2019 to help them acquire the necessary knowledge in specific policy areas for the performance of their duties.
- **Categories of data which has to be processed:**  
The categories of data collected and used for the processing operations are:  
**Names, information about completion of the courses** (time needed to complete the course and the different modules, percentage of full/partial completion of the courses etc) and **self-evaluation quizzes results** to be processed anonymously in order to help the organisers upgrade the quality of the courses offered.
- **Who has access to your data?**  
**DG LINC receives the data from the applicants (their names) and from the [e-learning platform hosting the e-courses](#) (where all data is linked to previously provided anonymous user names and passwords).** In the EP only the staff of DG LINC dealing with e-learning have access to the data; this data is not transferred to other recipients. The processing of data received from the e-learning platform and the production of statistics are done anonymously.
- **What happens to your data?**  
We process it for producing statistics in order to upgrade our courses and for granting self-study time to officials.



- **How does the Directorate-General for Logistics and Interpretation for Conferences protect your data?**

We receive the data from you in a functional mailbox and store it on a dedicated computer drive. Access to both is restricted to DG LINC staff who is involved in processing your file. The access to the external e-learning platform is done through anonymous user names and passwords.

- **How can you access the data stored by the Directorate-General for Logistics and Interpretation for Conferences on you for the purpose of the visit?**

You have the right of access and the right to rectify the data concerning you by contacting the person designated as being in charge of the processing operation, Mr Marcin FEDER.

Email: [LINC.training@ep.europa.eu](mailto:LINC.training@ep.europa.eu)

- **What is the legal basis of the processing operation:**

The legal basis is **Art. 24a of the Staff Regulations** (training measures).

- **How long does the Directorate-General for Logistics and Interpretation for Conferences keep your data?**

The information concerning which courses you have followed will be part of your learning history. As to the data on the e-learning platform linked to anonymous user names will be extracted in order to be processed (for the production of statistics and for granting self-study time) and erased at the end of each year.

- **Right of recourse**

For any questions on the processing operation and the handling of your data, you may contact the following e-mail address: Email: [LINC.training@ep.europa.eu](mailto:LINC.training@ep.europa.eu)

The data subjects have the right to have recourse at any time to the Data Protection Officer of the European Parliament [data-protection@ep.europa.eu](mailto:data-protection@ep.europa.eu) and to the European Data Protection Supervisor [edps@edps.europa.eu](mailto:edps@edps.europa.eu)